



Rossmoyne Primary School P&C Minutes of Annual General Meeting

Monday, 14th May 2018

No.	Item	Discussion	Action Assigned To
	Meeting opened at 7.35pm		
1	Present: Apologies:	Kumar Vadivale, Greg Wilson, Melanie Boston, Tammy Riley, Kate Sewell, Gemma McDonnell, Sherylee Webb, Sarah Haddow, Rochelle Williamson, Shelley Stokes, Troy Fare, John Coombe, Darren Blankley, Kylee Paull Nigel Deeks, Mathilde Ton, Cindy Lewis, Helen Wallis, Leia Hunt, James Hunt	
2	P&C Membership Fees	2018-2019 Membership Fees paid by all members present	
3	Acceptance of previous Minutes <i>19th Mar 2018 General Meeting</i>	Moved by Gemma McDonnell; Seconded by Troy Fare	
4	Matters arising from the minutes – Monday 19 th March 2018	<p><i>4.1 Maggie Dent Evening</i> We are still waiting to hear back regarding availability; however Maggie is reducing the number of speaking engagements she does so we may have a longer wait than first anticipated. <i>Item carried over to the next meeting.</i></p> <p><i>4.2 Traffic Control Subcommittee Update</i> Still working through issues. Council have indicated that their initial counts are higher than our numbers. Troy has conducted additional surveys but average numbers are still just short of the 200 required for a Type A crossing (unmanned crossing/zebra crossing).</p>	<p>Troy Fare: Investigate answers to the following: In the event that we apply for a Type B crossing:</p> <ul style="list-style-type: none"> • Who is responsible for employing the crosswalk

	<p>Alternative option is that we pursue the manned Type B crossing – either volunteers or paid persons (P&C operated/run). Need to clarify who is responsible for employing the crosswalk person. Concerns raised regarding insurances – how will the crosswalk people be covered? Our insurance through WACSSO may only cover volunteers for the P&C – need to confirm.</p> <p><i>Item carried over to the next meeting.</i></p> <p>4.3 Pre-Primary Playground Subcommittee Update No updates at this time. <i>Item carried over to the next meeting.</i></p> <p>4.4 Nature Playground Subcommittee Update Storage Shed & Shelving: early investigation of options. Have decided on location for the shed (next to the existing PP sheds). Would like to go for a roller door if within budget – currently in the process of sourcing initial quotes. Troy will speak with Darren B regarding quotes for shed and slab. <i>Item carried over to the next meeting.</i></p> <p>4.5 Bike Safety Education Gemma investigated the options: <u>Kidsafe</u>: provide classroom materials – not interactive program – probably not what we’re looking for. <u>RAC</u>: provide a road-safety program, not specifically on bike safety. This is a free program which takes 3 hours per year group and can be tailored for PP-Y6. It is run at the school. Concern over whether there is time in the timetable for 3 hours. <u>Constable Care</u>: provide a road and bike safety program. Cost: \$594 to run the program, but it is run offsite (therefore need to also consider transportation costs). It is the most relevant course due to the focus on bike safety. <i>Item carried over to the next meeting.</i></p>	<p>person?</p> <ul style="list-style-type: none"> • Who is responsible for insurances? • Does our Public Liability Insurance cover a paid employee? • Who will organise rosters? <p>Gemma McDonnell: obtain a copy of the Constable Care course contents and meet with Greg to determine which year group would be most appropriate. Also create a proposal for the next meeting with details of costs and content.</p>
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		<p><i>4.6 2018 Events Proposal</i></p> <p>Events Subcommittee presented a calendar with proposed activities and dates for 2018. P&C reviewed the proposal – much interest in the Outdoor Cinema Event. Request for more information. Family Fun Day postponed until 2019.</p> <p><i>Item carried over to the next meeting.</i></p>	<p>Gemma McDonnell / Kate Sewell: to liaise with school regarding dates and create a detailed proposal for the next meeting.</p>
5	Correspondence	<p>WACSSO 2018 P&C Handbook</p> <p>WACSSO Request for Representative for WACSSO State Council</p> <p>WACSSO “P&C Voice” publication</p> <p>Marketing material from CoffeesRUs</p> <p>Marketing material from Fundraising Whisperer</p> <p>Marketing material from Say Cheez Family Portraits</p> <p>Marketing material from Smart Gift Ideas (Mother Day Fundraising Ideas)</p>	
6	Office Bearers Reports		
	6.1 President	Thank you to all office bearers and committee members for their involvement.	
	6.2 Treasurer	<p>Current Balance: \$27,996.30</p> <p>\$270 account for John Osborne (auditor) still to be paid</p> <p>2017-18 Audit has now been submitted. Darren to forward a copy to Rochelle when received: still waiting to receive the copies of the old audits</p> <p>It has come to the attention of the P&C that we are no longer registered as a not-for-profit organisation. Does this need to be rectified?</p>	<p>Darren Blankley / John Coombe: investigate whether the P&C needs to be registered as a Not-for-Profit organisation</p>
6.3 Principal	<p>Happy Mother’s Day to all of our Mums and thank you to staff for organising the students preparation of Mother’s Day gifts</p> <p>Thank you to Mel Boston for organising the Parent Helper’s Morning Tea</p> <p>Thank you to John Coombe for representing the P&C at our school’s ANZAC Day Service, and the Stokes and Wiggers families for representing our school at the Riverton RSL’s ANZAC Day Dawn Service.</p> <p>The MakerSpace in Room 11 is now opened – thank you to the staff for organising. Plan is to invite parents for a tour after a school assembly.</p>		

		<p>Naplan (Years 3 and 5) starts tomorrow</p> <p>Edudance sessions have commenced</p> <p>Pirate Day is planned for Friday June 8th</p> <p>Semester 1 reports will only be available via Connect – so parents are encouraged to contact the school now with any access problems</p> <p>2018-2020 Business Plan plus the Annual Report is being presented to the School Board next meeting. Once endorsed this will be available online.</p>						
	6.4 Events	The uniform shop is now only open on Friday mornings. Requested possibly adding a section to the RPS website regarding school banking and the second hand uniform shop. Also, the dropbox is now functioning						
7	WACSSO	<p>Next general meeting for the Canning North District Council is scheduled to be held on Tuesday 29th May at 7pm.</p> <p>Venue is yet to be determined.</p>						
8	Other Business	Nothing to report						
9	Election of 2018-2019 Office Bearers	<p>All positions on the P&C declared vacant.</p> <p>President: John Coombe nominated by Kate Sewell, seconded by Shelley Stokes</p> <p>Vice President: Gemma McDonnell self-nominated, seconded by Kate Sewell</p> <p>Treasurer: Darren Blankley self-nominated, seconded by John Coombe</p> <p>Secretary: Kylee Paull self-nominated, seconded by John Coombe</p> <p><u>P&C Executive Positions (x3):</u></p> <table style="border: none;"> <tr> <td style="padding-right: 10px;">Kate Sewell</td> <td rowspan="3" style="font-size: 2em; vertical-align: middle;">}</td> <td rowspan="3">Self-nominated, seconded by John Coombe</td> </tr> <tr> <td>Melanie Boston</td> </tr> <tr> <td>Troy Fare</td> </tr> </table> <p><u>Sub-Committee Lead Positions:</u></p> <p>Events: Gemma McDonnell & Kate Sewell</p>	Kate Sewell	}	Self-nominated, seconded by John Coombe	Melanie Boston	Troy Fare	
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Melanie Boston								
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		<p>Traffic Control: Troy Fare Nature Playground: Greg Wilson Pre-Primary Playground: Troy Fare</p> <p>School Banking Coordinators: Kate Sewell (<i>interim</i>) Second Hand Uniforms Coordinator: Kate Sewell Book Club / Book Fair: Cindy Lewis (<i>until end of 2018</i>) Class Helpers Coordinator: Mel Boston WACSSO Representative: (<i>vacant</i>) Disco Coordinator: To be confirmed</p>	
	Close of Meeting at 9:20pm	Next meeting (General Meeting): Monday, 18 th June 2018 at 7.30pm in the school library	

Signed as a True and Accurate Record of the Meeting:

John Coombe, President