



Rossmoyne Primary School P&C

Minutes of General Meeting

Monday, 26th November 2018

| No. | Item | Discussion | Action Assigned To |
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| | Meeting opened at 7.35pm | | |
| 1. | Present: Apologies: | John Coombe, Darren Blankley, Kate Sewell, Gemma McDonnell, Troy Fare, Rochelle Williamson, Nigel Deeks Helen Wallis, Tammy Riley, Kylee Paull, Melanie Boston, Greg Wilson | |
| 2. | Acceptance of previous Minutes <i>22nd October 2018 General Meeting</i> | <i>Unanimously approved</i> | |
| 3. | Matters arising from the meeting held on Monday 22 nd October 2018 | <p><i>3.1 Traffic Control Subcommittee Update</i></p> <p>Final response from the Children's Crossing Unit (CCU) is that this is approved to go ahead as a 'Type A' construct. Now waiting on City of Canning to plan moderations to the adjacent traffic and parking area structure; considerations are signage and access of delivery vehicles and other traffic to the IGA.</p> <p>Once in place, the students will be shown how to use it and introduced to the attendees appointed to the crossing; in class/year groups.</p> <p><i>Item carried over to the next meeting.</i></p> <p><i>3.2 Pre-Primary Playground Subcommittee Update</i></p> <p>One quote has been received so far of \$30K; this is for enhancements to existing playground. Committee has not met since.</p> <p><i>Item carried over to the next meeting.</i></p> | <p>3.1 Rochelle Williamson: plans to follow up in term 1 2019 on progress of plans and timeline of works to completion.</p> |

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| | | <p><i>3.3 Nature Playground Subcommittee Update</i></p> <p>Pre-Primary teachers have cleared out both existing sheds and will install new shelving units throughout one shed; with the view to use the other shed allocated to the nature playground.</p> <p><i>Item carried over to the next meeting.</i></p> <p><i>3.4 Outdoor Cinema Evening</i></p> <p>Movie night a great success. All in favour of repeating it in 2019, especially as there is now a structure in place for planning etc.</p> <p>2019 date/s to be decided, is there an option to plan a Term 1 event?</p> <p>The event cost \$1336 (after takings from donations, concession stand and raffle of \$845). There are left-over concession stand items, of which some were sold at the disco. And most can be used for future events, like New Parent Sundowner.</p> <p>IGA and Antonio's did not receive many pre-orders for pizza's/ platters – most people bought their own food or at the concession stand.</p> <p>Gemma McDonnell, along with parent helpers, plus Liz Richter from Bendigo Bank served at the concession stand and helped with traffic, set up and pack down. Darren Blankley was MC, announcing messages and controlling children.</p> <p><i>Item closed.</i></p> <p><i>3.5 Walking School Bus</i></p> <p>Discussions have revealed an overall opinion that it is too difficult to even get volunteers for one day a week on a regular basis.</p> <p>If it were to re-commence the three routes would be desirable.</p> <p><i>Item rolled over to next meeting.</i></p> <p><i>3.6 Kitchen Garden Foundation</i></p> <p>The Stephanie Alexander program is very resource-heavy and possibly not</p> | <p>3.5 Troy Fare: Will review documentation and processes used by other schools again to see if there are any further options to attract volunteers for this project</p> |
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| | | <p>an option for our school at this time.</p> <p>There are other ideas or programs which could benefit the existing vegetable garden structure or even approaching other programs such as 'Urban Wildflower Corridor' run by Australian Native Gardens (www.wanativegardens.com.au)</p> <p>Further discussion on this on hold until next year.</p> <p><i>Item rolled over to next meeting.</i></p> <p><i>3.7 2019 School Magnets</i></p> <p>Layout including full 2019 calendar with hi-lighted dates for holidays and P&C meetings; no sponsors included so calendar can be as large as possible. Proposal for P&C to fully fund for 2019 so as to allow for school vision statement addition in place of sponsors.</p> <p>MOTION: it is proposed that the P&C approve spending of up to \$750 for the provision of full payment for 2019 school magnets.</p> <p><i>Unanimously approved</i></p> <p><i>Item closed</i></p> | |
| 4. | Correspondence | <p>P&C Voice magazine</p> <p>Fundraising marketing materials</p> | |
| 5. | Office Bearers Reports | <p>Thank you to all of the subcommittee members for their hard work. Well done on the movie night. Future similar events can now be planned more easily with so much process and info in place. Thanks to Darren Blankley for MC-ing the night.</p> | |
| | 5.2 Treasurer | <p>Last balance of student fees have been received \$4,600</p> <p>~\$13 interest received over last 2 months</p> <p>Recent events raised;</p> <p style="padding-left: 40px;">Movie night = \$845.35</p> <p style="padding-left: 40px;">Disco = \$1128.75</p> <p>No other changes to commitments. Current Balance is ~\$32,476</p> <p>Current Commitments:</p> | |

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| | | <p>\$10,000: Maggie Dent Evening \$750 : 2019 Magnets \$1,500: Year 6 Year Book \$12,250 Allocated ~\$20,226 Unallocated</p> <p>MOTION: it is proposed that the P&C approve spending of up to \$1000 for the provision of engaging John Osborne to do accounts for audit purposes.</p> <p><i>Unanimously approved</i></p> | |
| 5.3 Principal | | <p>Thanks to everyone! - Another great year – achievements include:</p> <ul style="list-style-type: none"> ➤ ongoing – school banking, Book Club, Book Fair, Second Hand Uniforms ➤ funded - magnets and printing of Year 6 Year Book ➤ events - new parents’ sundowner, discos, Movie Night ➤ new initiatives – Constable Care Road Safety School (Yr 5 and 6) ➤ acknowledged staff on Worlds Teachers’ Day ➤ children’s crossing <p>School Board Meeting:</p> <ul style="list-style-type: none"> • Next Monday 3 December • Agenda includes <ul style="list-style-type: none"> ○ Discussion re publishing of minutes on website ○ 2019 Preliminary Budget <p>2019:</p> <ul style="list-style-type: none"> • Office reopens on Tuesday 29 January • Students return on Monday 4 February • Class lists will be displayed around 12 pm on Friday 1 February <p>Other topics for discussion over next months:</p> <ul style="list-style-type: none"> • Considering updating Webpage appearance and a change from how newsletter is distributed or shared • Very impressed with beautiful River Rangers mosaic. Keen to approach same company for another project in 2019 | |

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| 5.4 Events | <p>All done for 2018; planning for 2019 underway. Looking at another movie night, possibly two; one at start of year in warm weather – ask students for their advice on movie title??</p> <p>New Parent Sundowner date for 2019 – Fri 22nd Feb, from 6.30pm in assembly area. Much of the wine and soft drinks are already in store room. MOTION: it is proposed that the P&C approve spending of up to \$500 for the provision of catering for New Parent Sundowner event to be held on Friday 22 Feb 2019. <i>Unanimously approved</i></p> <p>Mel Boston will be taking over the Disco sub-committee as part of the events committee in 2019. Thanks to Hayley and Darren Wiggers for all their hard work managing two of these events annually for many years.</p> <p>Booking dates for Constable Care bike safety sessions for year 5's in 2019. Require number of students to be divided into bus availability and daily limit of students allowed for at the training facility. Dates to be allocated once application to Constable Care program. MOTION: it is proposed that the P&C approve spending of up to \$2000 for the provision of funding Constable Care bike safety sessions for all year 5 students at Rossmoyne PS in 2019. <i>Unanimously approved</i></p> | <p>Kate Sewell: to edit invitation file on Dropbox and have ready to distribute in week 1 of term 1 in 2019</p> <p>Gemma McDonnell and Greg Wilson: Discuss number of yr5 students for 2019 and align with funding requirements for this project - to be paid for by P&C</p> |
| 6. WACSSO | Last district meeting has not yet provided minutes. Will wait to hear from Kylee Paull about further info communicated. | |
| 7. Other Business | <p>iPad Charging Stations – Tammy Riley not present</p> <p>Technology/ Ergonomics - Melanie raised the concern of poor posture with the use of iPads and laptops and asked if there are any guidelines to support the classroom.</p> | <p>Rolled over to the next meeting</p> <p>Item carried over to the next</p> |

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| | | <p>There is nothing in place, but the school has looked at ergonomic assessments in the past.</p> <p>AGM 2019 - Proposed date – Monday March 25th 2019 – All agreed</p> <p>Appreciation to Liz Richter from Bendigo bank. <i>Liz continues to donate a lot of her personal time and effort with events and weekly Banking at the school. We would like to recognise her contributions this year with a gift.</i></p> <p>MOTION: it is proposed that the P&C approve spending of up to \$100 for the provision of a gift to be presented to Liz at the last 2018 School Assembly on Thursday 6th Dec.</p> <p><i>Unanimously approved</i></p> | <p>meeting.</p> <p>Kate Sewell: talk to Liz on Friday 30th Nov about her plan to attend Thurs 6th Dec. school assembly. Organise flowers and card and Myer gift card.</p> <p>P&C or Rochelle? Write a letter of appreciation to Bendigo bank management commending Liz's efforts and generosity.</p> |
| | Close of Meeting at 9:20pm | Next meeting: Monday, 18 th February 2019 at 7.30pm in the school library | |

Signed as a True and Accurate Record of the Meeting:

John Coombe, President