



Rossmoyne Primary School P&C Minutes of Annual General Meeting

Monday, 22nd October 2018

No.	Item	Discussion	Action Assigned To
	Meeting opened at 7.35pm		
1	Present: Apologies:	Sheryllee Webb, Greg Wilson, Kate Sewell, Darren Blankley, Rochelle Williamson, Gemma McDonnell, Kylee Paull Tammy Riley, John Coombe, Troy Fare, Helen Wallis, Melanie Boston, Nigel Deeks	
2	Acceptance of previous Minutes <i>3rd Sept 2018 General Meeting</i>	Moved by Kate Sewell, Seconded by Darren Blankley	
3	Matters arising from the minutes – Monday 3 rd September 2018	<p><i>3.1 Traffic Control Subcommittee Update</i></p> <p>Pleased to report that we recently received confirmation of the approval of a Type A Children’s Crossing for Third Avenue. The approval is for a 5 year period, after which it will be reassessed.</p> <p>No start date advised as yet. Main Roads will install the road markings and signage. City of Canning will install pedestrian infrastructure.</p> <p><i>Item carried over to the next meeting.</i></p> <p><i>3.2 Pre-Primary Playground Subcommittee Update</i></p> <p>Sabrina, Lee and Joanna met with ProjectScapes Australia (who have been involved in similar projects at other primary schools) and are awaiting a quotation. Depending on the value of the project (>\$50K), may need to go through Building Management and Works Department for quotations.</p> <p><i>Item carried over to the next meeting.</i></p>	

	<p><i>3.3 Nature Playground Subcommittee Update</i></p> <p>Sabrina spoke to Programmed Facility Management regarding the requirements for the shed. Received quote for site preparation, installation of concrete slab and supply and install of shed: \$7,450. P&C have only allocated \$2,500 for this project.</p> <p>PP Staff have agreed to go through the 2 existing sheds to try to clear out some space which can be used.</p> <p><i>Item carried over to the next meeting.</i></p> <p><i>3.4 Outdoor Cinema Evening</i></p> <p>All bookings are made – awaiting payment approval for hire equipment.</p> <p><u>Catering:</u></p> <p>Investigated options for donuts, however due to price may be more cost effective to purchase bulk quantity of Krispy Kreme donuts and sell them at the concession stand.</p> <p>Other food options available at the concession stand include:</p> <ul style="list-style-type: none">• popcorn• cool drinks• juice boxes• possibly choc top ice-creams <p>Kate and Gemma have investigated catering options with Antonio’s and IGA – awaiting final details. Information on these will be included in the notice to be distributed via Connect. It will be up to individual families to organise their own food options direct with the vendors.</p> <p><u>Timeline:</u></p> <p>5:30pm: gates open, concession stand opens 6:00pm: 30 minute announcement, popcorn sales start 6:15pm: 15 minute announcement 6:30pm: Pre-show videos commence 7:00pm: Main event commences</p>	
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		<i>3.6 Kitchen Garden Foundation Item carried over to next meeting.</i>	
4	Correspondence	P&C Invoice from WACSSO Letter advising of Crosswalk Approval Fundraising marketing material	
5	Office Bearers Reports 5.1 President	On behalf of the P&C I would like to thank Troy and the Road Crossing Sub Committee for all of the hard work put in and congratulations on achieving a great result for the school and wider community. I would suggest that we continue with the sub-committee until the crossing has been implemented.	
	5.2 Treasurer	<p><u>Credits:</u> \$856 raised at the cake stall \$1,550 from second hand uniform sales \$12 interest</p> <p><u>Debits:</u> \$49.50 WACSSO Surcharge \$780 owed to RPS for bus hire</p> <p>Balance: \$28,336.30</p> <p><u>Commitments:</u> Year 6 Yearbooks: quote received \$1,185 ex GST (\$1,500 approved) RPS will pay the bill and invoice the P&C</p> <p>World Teachers Day: P&C sponsoring coffee and cake for the teachers and staff during lunchtime on Friday 26th October. Rochelle to confirm numbers and pre-order for coffees. Kate will then obtain bank details and liaise with Darren to make payment.</p>	

	5.3 Principal	<p>School Board: last meeting was the open meeting – 4 parents attended</p> <p>Next School Board meeting Monday 29th October. Will be discussing NAPLAN results, student and staff surveys, and update of business plan progress and current financial position.</p> <p>This Friday 2019 School Book Lists and Fee Schedule will be sent home with students</p> <p>2019 Class Preferences: requests are being considered on the basis of education, social and emotional needs of students</p>	
	5.4 Events	<p>Disco: Scheduled for Friday 23rd November. Hayley is handing over the disco organisation to Melanie. Insufficient lighting was an issue at the last disco – the DJ has been asked to bring more lighting this time.</p> <p>Canteen has been cleaned out and paperwork moved into storage.</p>	
6	WACSSO	<p>Gemma attended the last meeting. Nothing to report back.</p> <p>Next meeting scheduled for Tuesday 6th November at Rostrata Primary School</p>	
8	<p>Other Business</p> <p><i>iPad Charging Stations</i></p> <p><i>World Teacher's Day</i></p> <p><i>2019 School Magnets</i></p>	<p><i>Carried over to the next meeting</i></p> <p>Coffee man needs access to water and power. Greg will assist with this and be the contact on the day.</p> <p>Rochelle will send Kate the confirmed Student free dates. Kate will bring a mock layout to the next meeting for review.</p> <p><i>Item carried over to next meeting.</i></p>	
	Close of Meeting at 8:35pm	Next meeting: 7:30pm Monday, 26 th November 2018 in the school library	

Signed as a True and Accurate Record of the Meeting:

John Coombe, President