



Rossmoyne Primary School P&C Minutes of General Meeting

Monday, 3rd September 2018

No.	Item	Discussion	Action Assigned To
	Meeting opened at 7.35pm		
1	Present: Apologies:	John Coombe, Darren Blankley, Kate Sewell, Helen Wallis, Gemma McDonnell, Troy Fare, Rochelle Williamson, Greg Wilson , Melanie Boston Tammy Riley, Shelley Stokes, Sherylee Webb, Sarah Haddow, Nigel Deeks, Kylee Paull	
2	Acceptance of previous Minutes <i>30th July 2018 General Meeting</i>	<i>Unanimously approved</i>	
3	Matters arising from the minutes – Monday 30 th July 2018	<p><i>3.1 Maggie Dent Evening</i> No further correspondence received. <i>Item closed until further correspondence received.</i></p> <p><i>3.2 Traffic Control Subcommittee Update</i> City of Canning has conducted 2 surveys on 2 separate dates (AM/PM). Both were clear weather days. 33-81 students were recorded 161-223 vehicles we recorded Survey notes near miss that occurred near IGA involving a truck. Notes were made that there were additional students crossing further up the street. The application looks promising given the current results. Will await final response from the Children’s Crossing Unit (CCU).</p>	Rochelle Williamson: respond in regards to special considerations including request for additional survey to be done during wet weather.

		<p>Shopping Precinct: Committee has spoken with LJ Hooker (landlord of the precinct) about the bin issue – they will be speaking with the waste company. Also spoke to IGA and Antonio’s about the truck deliveries, however there is little that can be done until the bin placement issue is resolved. They are looking at what can be done.</p> <p><i>Item carried over to the next meeting.</i></p> <p>3.3 Pre-Primary Playground Subcommittee Update \$25K funding grants from the Dept of Education has been submitted.</p> <p>Investigating the rules surrounding the procurement rules set by the Department. Will apply if the project is more than \$50k Preference of the committee is to be able to undertake the project internally, but it will be dependant on the rules set by the department. The committee will be holding a planning session with this in mind to determine estimated costs and likelihood of it falling into the major works category. Childscapes were used for similar projects and reports on quality are good, but expect costs to be significantly higher. Will be considered if proceed with tender requirements.</p> <p><i>Item carried over to the next meeting.</i></p> <p>3.4 Nature Playground Subcommittee Update Still waiting on drawings to be sent back from the shed vendor to be submitted to the council for approval.</p> <p>As it requires approval, it has come to light that it will not qualify as “minor works” and may not be able to undertaken internally, and instead may need to go through the departments building and works. Investigating whether going for the smaller size (not requiring council approval) will remove the need for the department to undertake the project, or if other factors will still make it a requirement.</p>	<p>Rochelle Williamson: Arrange a quote from treasury department to</p>
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		<p>Actions for project on hold until this can be determined.</p> <p><i>Item carried over to the next meeting.</i></p> <p>3.5 Outdoor Cinema Evening</p> <p>Movie has been selected based on update from licencing that more recent movie can be selected with no additional costs.</p> <p>Selected Movie: The Croods (PG)</p> <p>https://g.co/kgs/hgxMC2</p> <p>There were no objections to the movie choice. Committee will proceed with getting the approval from the distributor – expect to take approx. 7-10 working days.</p> <p>Quote for licencing is \$350 for the event - \$100 less than budgeted.</p> <p>Poster is having final updates to the copy made and will be available to be printed/ distributed. Thank you to Sarah Willis-Johns from Brandigo who volunteered her time to create.</p> <p>IGA and Antonio’s have agreed to arrange pre-order pizza’s/ platters for the event.</p> <p>IGA have agreed to supply items for the concession stand at cost price.</p> <p>Hot Donuts – having onsite may prove to be more challenging (as we are a small event – if this is the case, then the committee will arrange to collect them fresh made on the day, and sell them through the concession stand.</p> <p>Student Submissions: EOI’s from Year 5/6, Year 2. Greg mentioned the River Rangers have a video they submitted for a recent comp, committee is happy to accept this 3 minute video over the allotted time due to the nature of the submission.</p> <p><i>Item carried over to the next meeting.</i></p>	<p>compare with current proposal.</p> <p>Greg Wilson: Pass on River Rangers video submission to the committee.</p>
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4	Correspondence	Traffic Survey Report Fundraising marketing materials	
5	Office Bearers Reports		
	5.1 President	Thank you to all of the subcommittee members for their hard work.	
	5.2 Treasurer	<p>WACSSO Fees have been paid School has been reimbursed for Constable Care Bike Safety Sessions. ~\$25 interest received over last 2 months New Signatory Docs provided to Vice President to be completed. Prepayment in place for cinema hire invoice. No other changes to commitments. Current Balance is ~\$26,700</p> <p>Current Commitments: \$2,500: Maggie Dent Evening \$4,500: Nature Playground (Storage Shed)</p>	

		<p>\$1,500: Year 6 Year Book \$3,000: Outdoor Cinema \$11,500 Allocated ~\$15,200 Unallocated</p>	
5.3 Principal		<p>Lockdown drill took place last Friday and went smoothly. Feedback will be collated in preparation for next drill early next year.</p> <p>School Board meets next Monday 10th September Public/Open Meeting – all parents encouraged to attend.</p> <p>Hoping to ratify the Dress Code Policy (add green tights, change boys shorts) and ratify the book list and voluntary contributions for 2019.</p> <p>Planning for 2019 is currently underway.</p> <p>Upcoming events</p> <ul style="list-style-type: none"> • Massed Choir • Learning Journey 5th September (school community events) – school has arranged sausage sizzle (kindy) ice-cream van and coffee van for the event. Further assistance from events committee not required. • Faction Carnival 12th September <p>School returns TUESDAY 9th OCTOBER</p> <p>In-term Swimming commences WEDNESDAY 10th OCTOBER. Will be run over an 8 day program.</p> <p>NAPLAN will be moving to online next year as part of the staged roll out.</p> <p>2 classes of 50 students will test the network next week to ensure that we are able to support that number of students. It is expected that we will roster groups of 50 over 2 weeks during the testing period – NAPLAN will be the only devices able to be on the network at this time, including office and teachers.</p> <p>Video of the online was shown to the committee. Copy of the video can be</p>	

		<p>found here: https://www.youtube.com/watch?v=hw53W3KV3KE</p> <p>There is also a public demonstration site that can be accessed to see how the online tests will work. Rochelle provided a demonstration. https://www.nap.edu.au/online-assessment/public-demonstration-site</p>	
	5.4 Events	<p>Cake Stall for Sports Carnival on September 12th: Flyers have been distributed to classes and through newsletter. Roster to be prepared for volunteers and put in office closer to the event. No drinks required to be provided. Additional notice to be sent through connect/ parent liaisons. No permit is required for the cake stall, as we are not preparing food or have high risk food on sale.</p>	Kate Sewell: Arrange for volunteer roster to be put into office.
6	WACSSO	<p>Last district meeting postponed to Tuesday 4th September (tomorrow) at Banksia Park PS. Gemma McDonnell to attend on behalf Rossmoyne PS. Kylee has already submitted report in preparation for the meeting.</p>	
7	<p>Other Business <i>iPad Charging Stations</i></p> <p><i>World Teacher's Day (School Appreciation Day)</i></p>	<p>Item carried over to the next meeting</p> <p>Rochelle has asked for this to be considered "school appreciation day" and invited the P&C invited to provide a thank you to the school staff for the day.</p> <p>P&C agreed that in the interest of teacher morale, and therefore the benefit of the students, that we would provide a "coffee & cake" at lunch time on October 26th for the teachers.</p>	

	<p><i>Technology/ Ergonomics</i></p>	<p>MOTION: it is proposed that the P&C approve spending of up to \$400 for the provision of a coffee van to supply a “coffee & cake” for the school staff on October 26th 2018.</p> <p>Moved by Gemma McDonnell, seconded by Kate Sewell</p> <p><i>Unanimously approved</i></p> <p>Melanie raised the concern of poor posture with the use of iPads and laptops and asked if there are any guidelines to support the classroom.</p> <p>There is nothing in place, but the school has looked at ergonomic assessments in the past.</p> <p><i>Item carried over to the next meeting.</i></p>	<p>Events Committee: book coffee van for the event.</p>
	<p>Close of Meeting at 9:05pm</p>	<p>Next meeting: Monday, 22nd October 2018 at 7.30pm in the school library</p>	

Signed as a True and Accurate Record of the Meeting:

John Coombe, President