



Rossmoyne Primary School P&C Minutes of General Meeting

Monday, 19th March 2018

| No. | Item | Discussion | Action Assigned To |
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| | Meeting opened at 7.35pm | | |
| 1 | Present: Apologies: | David Furness, Darren Wiggers, Troy Fare, Gemma McDonnell, Rochelle Williamson, Nigel Deeks, Darren Blankley, John Coombe, Mathilde Ton, Sherylee Webb, Greg Wilson, Sarah Haddow, Melanie Boston, Kylee Paull Tammy Riley, Kate Sewell, Shelley Stokes, Leia Hunt, James Hunt | |
| 2 | Acceptance of previous Minutes <i>12th Feb 2018 General Meeting</i> | Moved by John Coombe; Seconded by Nigel Deeks | |
| 3 | Matters arising from the minutes – Monday 12 th February 2018 | <i>4.1 Maggie Dent Evening</i> Maggie Dent’s organisers are currently reviewing scheduling for 2019. We are waiting for response on possible dates (should be by end of March). Leia investigated another provider (Resilience Kit) who had sent marketing material regarding running Parenting Evenings. Feedback was all positive – and many of the comments were from children who had attended one of the courses. Decision made to wait until we hear back from Maggie Dent regarding timing, before deciding if we want to organise a separate event with Resilience Kit in the interim. <i>Item carried over to the next meeting.</i> | |

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| | | <p><i>4.2 2018 School Magnets</i></p> <p>The school has invoiced the three sponsors of the magnets. Two out of the three have made payment – one outstanding.</p> <p>Big thank you to Kate for organising these.</p> <p><i>There are no further updates to this item.</i></p> | |
| 5 | Correspondence | Nil | |
| 6 | Office Bearers Reports | | |
| | 6.1 President | <p>A number of parents have requested the possibility of organising another Bike Safety Initiative/Education Session in an effort to encourage children to ride to school, and to do so safely.</p> <p>Thanks to the Events team for organising the New Parents Sundowner.</p> | Gemma McDonnell: research which organisations run these sessions, and what is involved to organise |
| | 6.2 Treasurer | <p>2017 financial records are still being audited. Darren has requested a copy of the last 3 years audits and will forward to Rochelle when received. Expecting that the books will be returned in the next few weeks – so in plenty of time for the AGM in May.</p> <p>Current balance approx. \$14,200</p> <p>P&C Membership Fee paid by:</p> <ul style="list-style-type: none"> • Troy Fare | |
| | 6.3 Principal | <p>Thank you to organisers of the New Parents Sundowner – the evening was a huge success.</p> <p>It is only week 8, but already the P&C have: reopened the second hand uniform shop, distributed and collected orders for the first bookclub of the year and distributed the school magnets.</p> <p>We received 6 nominations for 4 vacant positions on the School Board. After an election process, we are pleased to welcome Jess Nailer, Kasia Deery, Leia Hunt and Patrick Chen to the School Board. The Board will be working through the findings from the Our School, Our Say survey and</p> | |

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| | | <p>developing the 2018-2020 Business Plan.</p> <p>Term 1 Interim Reports will be distributed on Monday 9th April.</p> <p>2018 Harmony Day Celebrations are on this Thursday 22nd March with an assembly and picnic lunch.</p> <p>School is closed on Easter Tuesday.</p> <p>Leia has collated the volunteer lists received from parents, however we now need a volunteer to be the Parent Helper Coordinator. Cindy has previously filled the role and will be available to assist with handover.</p> | <p>Rochelle Williamson/Mel Boston: arrange for Mel to meet with Cindy Lewis to discuss role – Mel may know of someone who would be interested in the role</p> |
| 6.4 Events | | <p>Possibility of end of year function for the school. If this is something we want to pursue, then we need to form a subcommittee to lead the organisation.</p> <p>Concerns over timing – busy time of the year for staff, students and families. Also need to be cognisant that the event will have to be P&C led.</p> <p>MOTION: It is proposed that the P&C approve the formation of an Events Subcommittee to organise a 2018 Event for the school community.</p> <p>Moved by John Coombe, Seconded by Gemma McDonnell.</p> <p><i>Unanimously agreed.</i></p> <p>Subcommittee Members:</p> <ul style="list-style-type: none"> • Kate Sewell (Lead) • Gemma McDonnell (Lead) • Darren Wiggers • Sarah Haddow • Melanie Boston • Nigel Deeks • Sherylee Webb <p>Gemma has volunteered to lead the subcommittee with Kate (if Kate is interested!)</p> <p><i>Carried over to the next meeting.</i></p> | <p>2018 Events Subcommittee: need to collate a proposal for presentation at the next P&C meeting.</p> |

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| 7 | WACSSO | <p>AGM for the Canning North District Council was held on 27th February 2018.</p> <p>WACSSO are offering training sessions for new P&C members/office bearers</p> <p>Thursday 5th April 2018 6:30-9pm at Samson Primary School</p> <p>Tuesday 15th May 2018 6:30-9pm at East Hamilton Hill Primary School</p> <p>Contact Kylee if you want any further details.</p> <p>Next general meeting date has not yet been set.</p> | <p>Kylee Paull: Distribute notification of the next WACSSO Meeting dates when received.</p> |
| 8 | <p>Other Business</p> <p><i>Third Avenue Road Crossing</i></p> | <p>Concerns raised over bicycle and pedestrian safety around the Third Avenue/IGA carpark crossing area. This is a busy intersection (IGA carpark, community centre carpark, street curb parking, school drop-off and delivery trucks). Some cars stop to let children and parents cross, others do not – inconsistency makes it difficult to teach children road rules.</p> <p>Troy collated statistics for the numbers of cars, trucks and pedestrians utilising this area during peak times. Also collated information on the different options for traffic control (Type A crossing or Type B crossing). See Appendix 1 for Full Report.</p> <p>450 students currently at Rossmoyne PS. Approx 80 car parks around school. 66% of student body currently commute to school via car. Shortage of car spaces is exacerbating the problem, as many parents are forced to park in the IGA carpark.</p> <p>MOTION: It is proposed that the P&C approve the formation of a Traffic Control Subcommittee to further investigate options related to traffic safety around the school.</p> <p>Moved by John Coombe, Seconded by Nigel Deeks.</p> <p><i>Unanimously agreed.</i></p> | <p>Traffic Control Subcommittee: collate additional statistics as needed to support application to Canning Council or appropriate body regarding Pedestrian Crossing</p> |

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| | <p>Subcommittee Members:</p> <ul style="list-style-type: none"> • Troy Fare (Lead) • Gemma McDonnell • Nigel Deeks • Darren Wiggers <p>The P&C thank Troy for raising this issue and for all of his hard work in collating data and preparing the report.</p> | |
| <p><i>Pre-Primary Playground Upgrade</i></p> | <p>Rochelle has spoken to the Pre Primary staff, who are keen to be involved in the project to upgrade the Pre Primary Playground.</p> <p>MOTION: It is proposed that the P&C approve the formation of a Pre-Primary Playground Subcommittee to lead the upgrade project.</p> <p>Moved by Kylee Paull, Seconded by Greg Wilson</p> <p><i>Unanimously agreed.</i></p> <p>Subcommittee Mission Statement: to create/build an interesting, stimulating and challenging outdoor play area suited to young minds and the physical development of young bodies.</p> <p>Subcommittee Members:</p> <ul style="list-style-type: none"> • Lee Banks (Lead) • Darren Wiggers • Jess Nailer • Amanda Spencer-Teo • Leia Hunt • Karen Kunnen • Joanna Ashby <p>Note: any parents involved in the subcommittee will need to pay a P&C membership fee in order to be covered by indemnity insurance.</p> | <p>Pre-Primary Playground Subcommittee: Investigate options for playground upgrade and create a proposal to be presented to the P&C</p> |

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| | <i>Nature Playground Project Update</i> | <p>Still a work in progress. We are still investigating storage options for the play pod (free play) materials. As per P&C Minutes 23rd October 2017, expenditure of up to \$2,500 has been approved for this project.</p> <p>MOTION: It is proposed that the P&C approve the formation of a Nature Playground Stage II Subcommittee to investigate storage options and required approvals related to the Nature Playground.</p> <p>Moved by John Coombe, Seconded by Kylee Paull <i>Unanimously agreed.</i></p> <p>Subcommittee Members:</p> <ul style="list-style-type: none"> • Greg Wilson (Lead) • Troy Fare • Darren Wiggers | |
| | <i>Connect Feedback</i> | <p>Connect is the preferred format for electronic communications for the school. Some classrooms may still be using other platforms (eg. SeeSaw) for the interim, until more familiar with Connect.</p> <p>Feedback from P&C Members present was all positive.</p> | |
| | <i>2018 P&C AGM Preparation</i> | <p>Next meeting is our AGM. The financial records are currently being audited. We will hold the AGM first, and then the General Meeting. All positions will be declared vacant at the AGM.</p> <p>John, Darren B & Kylee will discuss any preparations needed (eg. promotional material and list of available positions)</p> | |
| | <i>2018 Project Ideas</i> | This item can now be closed | |
| 9 | Close of Meeting at 9:10pm | Next meeting (AGM followed by General Meeting): Monday, 14 th May 2018 at 7.30pm | |

Signed as a True and Accurate Record of the Meeting:

John Coombe, President