



## Rossmoyne Primary School P&C Minutes of General Meeting

Monday, 12<sup>th</sup> June 2017

No.	Item	Discussion	Action Assigned To
	Meeting opened at 7.35pm		
1	Present:  Apologies:	Kate Sewell, Helen Wallis, Mathilde Ton, Shelley Stokes, Rochelle Williamson, Sherylee Webb, John Coombe, Greg Wilson, Darren Blankley, Sarah Haddow, Debbie Flegg, Vilma Velletri, Tammy Riley, Nigel Deeks, Darren Wiggers, Jade Furness, Kylee Paull  Hayley Wiggers	
2	Acceptance of previous Minutes <i>8<sup>th</sup> May 2017 General Meeting</i>	Moved by Rochelle Williamson; Seconded by Sarah Haddow	
3	Matters arising from the minutes – Monday 8 <sup>th</sup> May 2017	<p><i>3.1 Strategic Funding</i></p> <p>Still needs further discussions and thoughts, but in response to ideas raised in previous P&amp;C meetings:</p> <ul style="list-style-type: none"> <li>• Pre-Primary Area Upgrade: has support, however this requires additional planning and investigation;</li> <li>• River Rangers Mosaic: Greg is going to apply for a grant from LotteryWest to assist with this work;</li> <li>• Reading Eggs and Mathletics Subscriptions: the trial periods for these applications ends soon so the school will seek feedback from students, staff and parents. If the decision is made to continue with the subscriptions, then they may be placed on the Contributions List for next year. However, the P&amp;C may have an opportunity to support the subscriptions for the remainder of 2017.</li> </ul>	

- Engineering Resources: once the Young Engineers programme concludes there may be an opportunity for the P&C to assist with the sourcing of support materials for this part of the curriculum.

### 3.2 P&C Bank Account

Liz Richter (Bendigo Bank) was at school prior to the P&C meeting to complete paperwork and setup signatories for the new account with Bendigo Bank.

**MOTION: To assist with the monitoring and management of the P&C banking account(s), it is proposed that Internet Banking access for the Treasurer role be established on the Bendigo Bank account(s).**

Moved by Darren Blankley, seconded by Kylee Paull

*Unanimously agreed.*

The payment of invoices will still require dual authorisation, as per the previous account. This is currently achieved through dual signatures on any cheques issued. However, the setup of authorisation via internet banking will make this process more efficient.

**MOTION: To enable the timely processing of invoices, it is proposed that Internet Banking access be established for the additional signatories (Vice President and Secretary) to the P&C Bendigo Bank account(s). The access will enable the electronic approval of invoices via a secure token, and will require two signatories to approve any payments.**

Moved by Darren Blankley, seconded by Tammy Riley.

*Unanimously agreed.*

Bendigo Bank are interested in how they can become involved with helping the P&C, such as supporting school community events or attendance at School Athletics Carnival. This will be considered by the P&C for any future events to be held.

4	Correspondence	<p>“P&amp;C Voice” Term 2 Newsletter received from WACSSO (<i>circulated at meeting</i>)</p> <p>Marketing Material from Smart Gift Ideas regarding Father’s Day Fundraising</p> <p>Invoice for 2017-2018 Affiliation Fees from WACSSO</p>	
5	Office Bearers Reports 5.1 President	Great turnout of volunteers for the Junior and Senior Discos. The evening was a huge success. Thanks to Hayley and volunteers.	
	5.2 Treasurer	<p>As of June 1<sup>st</sup>, the current balance of the account is \$44,441.17. The funds raised from the Disco are yet to be transferred into the account (\$1,160.55), plus \$2,981 in contributions.</p> <p>There is \$21.5K in committed outgoing expenses. Also, and additional expense of the WACSSO Affiliation fees of \$928.36..</p>	
	5.3 Principal	<p>Thanks to Hayley and all of the volunteers for making the Disco evening such a success.</p> <p>Term 2 has been very busy:</p> <ul style="list-style-type: none"> <li>• NAPLAN</li> <li>• Walk to School Day</li> <li>• Sing Fest</li> <li>• Author/Illustrator Visit</li> <li>• League Tag</li> <li>• Professional Learning Day - Friday 2<sup>nd</sup> June: Focus on Wellbeing and Resiliency</li> </ul> <p>Currently undergoing an extensive review of the Assessment and Reporting Policy. Feedback has been canvassed from staff, board members and parents. The new policy will take effect in 2018.</p> <p>As a part of the review, feedback from parents has indicated that there is</p>	

		<p>an opportunity for more interaction with teachers and school, prior to the receipt of formal reports at the end of semester. To address this, in Term 3 parents will be invited on a Learning Journey – an afterhours school opening. Students will give a tour of classrooms and specialist teaching areas.</p> <p>DES Review occurred on 22<sup>nd</sup> and 23<sup>rd</sup> May. The formal written report has not yet been received, verbal feedback was mostly positive.</p> <p>The EduDance Concerts will be held Wednesday 21<sup>st</sup> and Friday 23<sup>rd</sup> June. Semester 1 reports will be distributed on Monday 26<sup>th</sup> June.</p>	
	5.4 Events	<p><i>5.4.1 Disco</i></p> <p>Disco was held on Friday 19<sup>th</sup> May. Hayley’s report attached. Feedback that some (small number) of songs were not appropriate for the children. The DJ was different to the usual one due to unforeseen circumstances.</p> <p><i>5.4.2 Father’s Day Event</i></p> <p>Considering hosting an event on Saturday 2<sup>nd</sup> September (day before Father’s Day), similar to a Trash and Treasure with a Craft Stall for the children to make a gift for Dad. Could combine this with a Father’s Day Raffle, drawn at the prior assembly. However, there is a concern that we do not have something concrete that we’re fundraising for.</p> <p>Sarah and Kate will work up a proposal for presentation at the next P&amp;C meeting.</p>	<p><b>Sarah Haddow and Kate Sewell:</b> will prepare a proposal for the event to present at the next meeting.</p>
6	WACSSO	The next meeting is scheduled for Tuesday 22 <sup>nd</sup> August 2017 at Riverton Primary School.	
7	Mobile Phone Tower Subcommittee Update	Nothing to report.	

8	<p>Other Business</p> <p><i>Dogs on School Grounds</i></p>  <p><i>Running Club</i></p>	<p>Continued issue regarding some irresponsible dog owners not cleaning up after their pets. There have been signs posted around the school regarding the ban of dogs on school grounds. However, as a number of these incidents are likely to be occurring after school hours, this is difficult to police.</p> <p>Running Club has been well attended at 7:30am on Thursday mornings. There are approximately 15-18 students in attendance.</p>	
9	Close of Meeting at 8:55pm	Next meeting: Monday, 31 <sup>st</sup> July 2017 at 7.30pm	

Signed as a True and Accurate Record of the Meeting:

\_\_\_\_\_  
John Coombe, President

## Rossmoyne Primary P&C Association

Disco - 19 May 2017

90 Second Avenue  
Rossmoyne, WA 6148

Co-ordinator: Hayley Wiggers  
Phone: 0418 202 456  
E-Mail: hayleybs@yahoo.com.au

### Disco Attendance

In total, 277 students attended the discos with a breakdown of each session below.

	Girls	Boys	Unknown	Total
<b>Junior disco</b> PP - year 3 5.45 - 7pm	80	65		145
<b>Senior disco</b> Year 4 - 6 7.30 - 9pm	71	57	4	132
	151	122	4	277

Attendance by room number:

Room number	Junior disco	Room number	Senior disco
8	19	20	19
9	12	21	21
10	13	22	23
13	18	23	11
14	11	24	17
15	15	25	17
16	11	26	20
17	17	Unknown	4
18	13		
19	16		
<b>Total</b>	<b>145</b>	<b>Total</b>	<b>132</b>

Past disco results:

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May 2015 - 232 students (119 senior) - doesn't include PP students.

November 2015 - 264 students (123 senior)

May 2016 - 277 students (98 senior)

November 2016 - 259 (122 senior)

**May 2017 - 277 (132 senior)**

## Volunteers

We had adequate numbers of volunteers for both the junior and senior discos this year. Thanks to Rochelle for getting the word out that I needed help.

## Canteen

The Canteen operated like a well-oiled machine, thanks to our volunteer parents.

We raised the price of the Antonio's pizza from \$2 a serve to \$2.50 due to feedback received from the November 2016 disco.

The price list and stock levels for the canteen were below:

- |                                    |   |
|------------------------------------|---|
| • Cheese pizza from Antonio's      | \$2.50 (232 slices purchased, all sold) |
| • Calippo minis                    | \$1.50 (200 purchased, 132 sold)        |
| • Berri Quelch frozen fruit sticks | \$1.00 (120 purchased, 105 sold)        |
| • Juice bombs                      | \$2.50 (192 purchased, all sold)        |
| • 600ml water                      | \$1.50 (24 purchased, all sold)         |

All paid for pizza was sold by the end of the night. Two gluten free pizzas were provided free of charge by Antonio's, not all sold.

A small amount of Calippo's and frozen fruit sticks were unsold but can be used for the November disco.

## Entertainment

In the week leading up to the disco our regular DJ, Eugene advised he could not attend due to personal reasons. However, prior to advising he kindly arranged DJ Ace to cover his place. DJ was well received by the kids and parents.

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There were door prizes for each disco drawn from the registration forms. The winners were drawn by the Canteen volunteers and overseen by the Coordinator. Each session had 2 girl and 2 boy winners. Prizes were the new craze Fidgets and were valued at \$10 each.

### Prize winners:

Junior disco: Scott Stokes (room 13), Tanishq Munot (room 13), Chloe Rakuscek (room 15), Neesa Sathyanarayana (room 17)

Senior disco: Emma Gelman (room 20), Jun Young (room 22), Zane Gordon (room 25), Aimeline Ton (room 26)

## Finances

<b>Takings</b>	277 students @ \$5 = \$1,385 Canteen sales = \$1,590.35 Total takings (includes \$220 float) = \$2,975.35
<b>Less expenses</b>	DJ Ace = \$500 Door Prizes/Giveaways = \$80 Plates/Cups etc = \$43.75 Pizza = \$435 Juice bombs = \$280 IGA = \$190.80 Frozen fruit sticks = \$35 Glow sticks = \$30 Float = \$220 Total expenses = \$1,814.55
<b>Amount banked</b>	<b>\$1,160.55</b>

## For Discussion

- Any feedback for future discos?



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