



## Rossmoyne Primary School Minutes of Committee Meeting

Monday, 5<sup>th</sup> September, 2016

No.	Item	Discussion	Action Assigned To
	Meeting opened at 7.35pm		
1	Present:  Apologies:	John Coombe, Debbie Flegg, Joanna Ashby, Rochelle Williamson, Sarah Haddow, Jo Turner, Lisa Flynn, Shelley Stokes, Jade Furness, Kate Sewell and Mathilde Ton.  Rowan Stokes, Marcus Flegg, Vilma Velletri, Secretary.	
2	Acceptance of previous Minutes 1 <sup>st</sup> August, 2016.	Moved and Seconded and Carried	
3	Matters arising from the minutes – Monday, 1 <sup>st</sup> August 2016.	<p><i>3.1 Nature Play Status Update</i>  <u>Nature Play:</u> Child Scape has been in to consult the students and 2 plans have been drawn up, meeting rescheduled due to Athletics Carnival.</p> <p><i>3.2 Digital Hub Status Update</i>            Planning stalled as we wait for the 2<sup>nd</sup> quote and are getting quotes to replace carpet before anything else is done.</p> <p><i>3.3 Walking School Bus Status Update</i>            Rochelle Williamson has contacted Dr Ledger at Murdoch University for volunteer bus drivers and they are keen to go. Due to a lack of Volunteers to co-ordinate the programme more advertising will be done at sports carnival and also in the newsletter before we can move forward.</p>	<p>Rochelle Williamson and Joanna Ashby: Ongoing</p> <p>Rochelle Williamson : Ongoing            Lisa Flynn to promote at Athletics Carnival.</p>

		<p><i>3.4 School Banking Update</i> Debbie Flegg, Kate Sewell and Rochelle Williamson met with the local Bendigo Bank manager who was very keen. We are now waiting on a response, re organisation.</p> <p><i>3.4 Orchestra / Choir Uniform</i> Wendy Oliver looking into a polo design.</p>	<p>Rochelle Williamson to follow up with another email and phone call.</p> <p>Wendy Oliver</p>
4	Correspondence	<ul style="list-style-type: none"> <li>• Harlequin Group - Brochure on school bags</li> <li>• C-Direct - flyer on eMovie tickets</li> <li>• SDERA - Newsletter Term 3 Number 79 August 2016</li> <li>• Letter from Shyloh Gardiner from the Professionals re contributing to a community newsletter.</li> </ul>	
5	Office Bearers Reports	<p>A huge thanks to all the office bearers over the past year who have done a fantastic job along with the help of all the committee members. Just thinking ahead now to the next meeting which will be our AGM and we will be looking for new committee members as all official positions will be vacant.</p> <p>.Balance at the meeting was \$29700.99 Money Committed: \$20000 to Digital Hub, \$2500 for Choir Uniforms and \$1500 Yr. 6 Yearbook printing.</p> <ul style="list-style-type: none"> <li>• <b>Thanks</b> – to Cindy Lewis and everyone involved in the Book</li> </ul>	
	5.1 President		
	5.2 Treasurer		
	5.3 Principal		

		<p>fair. Sales approx. \$8000. Commission from sales for the school to spend approx. \$2700</p> <ul style="list-style-type: none"> <li>• <b>Thanks</b> – to everyone who participated in the National School Opinion Survey – we had 99 parents, 19 staff and 130 students participate. This is a big improvement on the last time the survey was conducted. Results will be reported to the school community through a future newsletter and to the School Board at their Term 4 meeting. The results will assist in setting future school directions.</li> <li>• <b>Child Protection and Protective Behaviours</b> – all staff are participating in Child Protection and Protective Behaviours professional learning. The Director General’s ‘Focus 2016’ document requires protective behaviours instruction across all phases of schooling. Following the professional learning, staff will determine how we will implement Protective Behaviours at Rossmoyne Primary. Key themes of Protective Behaviours: <ol style="list-style-type: none"> <li>1. We all have the right to feel safe at all times</li> <li>2. We can talk with someone about anything, no matter what it is.</li> </ol> <p>Children will participate in lessons about feelings, safe and unsafe secrets, early warning signs, networks, persisting in asking for help, body awareness, private and public parts of the body, personal space and assertiveness.</p> </li> <li>• <b>iPads</b> – we are purchasing additional iPads to be used in Pre-primary to Year 3 classes. We will gradually work towards each class having 12 iPads. Having the iPads will assist our teachers in preparing our students in preparing for NAPLAN online which will commence in 2019.</li> </ul>	
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	5.4 Events	<p>5.4.1 Multicultural Food Festival Day Update Flyers are being made up. Date 23<sup>rd</sup> October. All money raised will go to the Nature Play construction.</p> <p>5.4.2 Cake Stall – Athletics Carnival Flyers are going out via Class Helper network. Sarah and Shelley to coordinate. <b><i>Motion: To contact a Coffee van provider for the 2016 Athletics Carnival.</i></b> <b><i>Seconded and Carried.</i></b></p>	<p>Sarah Haddow to provide a leaflet for the approval of Rochelle Williamson.</p> <p>Shelley Stokes to put up a roster outside the staff room for parents to volunteer. Shelley Stokes to contact a Coffee Van for availability and check insurance, power supply if needed and are they willing to make a donation to the school.</p>
6	WACSSO	Next meeting 6 <sup>th</sup> September at 7.30pm at Oberthur Primary School.	
7	Magnets for 2017	Kate Sewell to look into costs and drafting a sponsorship letter.	<p>Kate Sewell to get quotes. Sharon Ware to pass on any details from when we purchased magnets for the 2015 school year to Kate.</p>

8	Yr. 6 Yearbook Quotes	<b><i>Motion: To commit funding to the Yr. 6 Yearbook up to \$1500 and they can select preferred provider. Seconded and Carried</i></b>	
9.	Preparation / advertising for AGM. Election of Office Bearers 2016/2017	Office Bearers: President, Vice President, Secretary, Treasurer. Other P&C Roles: Events coordinator, Book Club coordinator, Class Parent Helpers, Grounds coordinator, Disco Coordinator, Second Hand Clothing Store Coordinator and at least 3 financial members in addition to office bearers for the Executive committee.	Lisa Flynn and Cindy to advertise through the Class Helper network on the 11 <sup>th</sup> Oct. Lisa Flynn to advertise at Athletics Carnival.
10.	Mobile Phone Tower Subcommittee		TBA
9	Close of Meeting at 9.03pm	Next meeting: Monday, 24 <sup>th</sup> October 2016 at 7.30pm	

Signed as a True and Accurate Record of the Meeting:

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John Coombe, President